



**SOUTHERN AFRICA DEVELOPMENT COMMUNITY GROUNDWATER MANAGEMENT  
INSTITUTE (SADC-GMI)**

**WORLD BANK ASSISTED  
Project ID: P127086  
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**REQUEST FOR EXPRESSIONS OF INTEREST**

**CONSULTANCY SERVICES FOR EXPANSION OF THE SADC GROUNDWATER  
INFORMATION PORTAL (SADC-GIP)**

***Contract No. SADC-GMI-114836-CS-CQS***

**1. BACKGROUND**

SADC-Groundwater Management Institute (SADC-GMI) is a regional Centre of Excellence on groundwater management hosted by the University of the Free State in Bloemfontein, South Africa. The vision of the SADC-GMI is to ensure the equitable and sustainable use and protection of groundwater in the areas of groundwater management and management of groundwater dependent ecosystems. The role of the SADC-GMI is to:

- Promote sustainable groundwater management and solutions to groundwater challenges in the SADC region through building capacity, providing training, advancing research, supporting infrastructure development, and enabling dialogue and exchange of groundwater information.
- Conduct and support SADC Member States in groundwater research, and serve as a focal interlocutor with national, regional and international groundwater initiatives.

In May 2017 SADC-GMI launched the SADC-Groundwater Information Portal (SADC-GIP), a web portal meant for storing groundwater related information and make this information easily available to Member States, research institutions, and other international organizations in the region. The SADC-GMI, now invites eligible consulting firms ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

**2. OBJECTIVE OF THE ASSIGNMENT:**

The key objective of this assignment is to enhance the SADC-GIP to enable widespread access to groundwater data for the SADC region, and ensure that at the end of the SADC-GIP becomes a one-stop Centre for the timely access to groundwater data and enhance the SADC-GMI's brand as the Centre of Excellence for groundwater development and management in the SADC region.



Contact  
Details

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Postal  
Address

SADC Groundwater Management Institute  
c/o Institute for Groundwater Studies  
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Bloemfontein 9300  
South Africa



Physical  
Address

IGS Building, Dean Street,  
University of the Free State  
205 Nelson Mandela Drive,  
Bloemfontein, South Africa

### 3. SCOPE OF WORK AND SPECIFIC TASKS OF THE CONSULTANTS

- Familiarization with the existing SADC-GIP.
- Engage Member States and conduct a situational analysis of the existing systems and platforms for managing groundwater data and identifying the gaps that exist in various areas including data collection and storage.
- Identify appropriate capacity building initiatives in the Member States and other national and regional stakeholders in storage, management of groundwater related data.
- Advance the features of the existing SADC-GIP through but not limited to;
  - Provide linkage to any available national, regional, district and sub-district level groundwater or related data bases
  - Supporting Member States with development of, or technical support in the management of groundwater data storage and data sharing platforms which need to have fit-for purpose systems to manage the data and link up to the SADC-GIP

### 4. ELIGIBILITY

This consultancy is earmarked for consulting firms with demonstrated proficiency in undertaking similar assignments with proven experience of at least 5 years of which at least 2 years should have been at regional level. Experience within the water (particularly groundwater) in the SADC region is a distinct advantage. The consulting firm should also have experience in systems integration

### 5. TIMING OF THE ASSIGNMENT:

This is a once-off assignment without any obligation for follow-up work and it is intended to be implemented for an estimated duration of 7.5 months from contract signature with an estimated aggregate level of effort of 280 man-days for key experts only.

### 7. EXPRESSION OF INTEREST SUBMISSION REQUIREMENTS

Interested consultancy firms are requested to submit an expression of interest. The expression of interest should include the following;

- (a) Evidence showing that the firm is a legal entity (certificate of registration);
- (b) Evidence showing the fields of specialty of the firm (consultant's profile/brochures);
- (c) General experience of the Firm in consulting services developing/enhancing web based systems and functional online databases ;
- (d) Experience of working in a similar geographical region (SADC region);
- (e) Availability of Professional key staff with suitable qualifications in the field of the assignment;
- (f) Evidence of at least 3 similar projects previously successfully completed of which one was in the SADC region;
- (g) Evidence showing the technical and managerial capabilities of the firm in the field of the assignment;
- (h) Brief description (not more than 2 pages) of the proposed methodology of carrying out the scope of the work;

Further information can be obtained at the address below during office hours i.e. 08:00 am-4:00pm, Monday – Friday or at [procurement@sadc-qmi.org](mailto:procurement@sadc-qmi.org)

Requests for expression of interest should be submitted on the **07 June 2019 at 12PM, (RSA TIME)** to [procurement@sadc-gmi.org](mailto:procurement@sadc-gmi.org) or be hand delivered to SADC Groundwater Management Institute, IGS Building, Dean Street, University of the Free State, 205 Nelson Mandela Drive, Bloemfontein, South Africa.

Tender envelopes shall be marked "Tender No. **Contract No. SADC-GMI-114836-CS-CQS**"  
"Consultancy Services for enhancing SADC-GIP"

**Attention:**

Procurement and Grants Office  
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**NB: No additional documentation will be issued by SADC-GMI to enable potential bidders to submit EOIs except what is contained in this advert.**